



REGULATION &
COMPLIANCE OFFICE

BUSINESSES

Compliance Services

Cyber Essentials Certification
Application Service



About RACO

The Regulation and Compliance Office (RACO) is a specialist risk management, compliance and consultancy business.

Our Focus is to provide Business Managers and Owners with the comfort of knowing their business is compliant, so they do not have to worry about the demanding and ever-changing world of compliance.

We aim to seamlessly integrate into the Business we work for, providing proportionate and high-quality solutions that are pragmatic and effective. We can work on a completely outsourced basis or alongside an internal risk and compliance team, providing additional resources, support and expertise.

We believe that the correct approach to regulation and compliance is to ensure each business we work for is compliant and as a result, gives no cause for the Regulator to be concerned. We recognise that mistakes happen but being able to demonstrate a compliant approach and a business that has taken appropriate measures to prevent or quickly respond to any breach is the most effective form of defence.

Service Overview

At Regulation and Compliance Office Limited (RACO), we can assist businesses in making an application to secure the Cyber Essentials Accreditation.

Cyber Essentials is a UK government-backed scheme that helps organisations establish a security baseline against common online threats, such as malware and phishing.

We will guide your business through the application process and include:

1. Discovery - Consulting with you and collating the necessary information to complete the application form.
2. Guidance - Advising you if you fall short and making recommendations to resolve issues before the application is made.
3. Completion and Submission - Completion of the application form and submission using the self-led route. This includes selecting a Cyber Advisor.
4. Engagement - Liaising with the Cyber Advisor to answer questions that may arise.
5. Success - Finalising the certification.

With our service, we will handle the work required for the certification and help you to ensure that your Business is protected.

Why Have Cyber Essentials

Fundamentally, to protect your business, build trust and win more opportunities.

In today's world, no organisation is immune to cyber threats. Cyberattacks are no longer a question of if, but of when. From data loss and business disruption to reputational damage, regulatory scrutiny, and costly recovery, these attacks are increasingly common for businesses, regardless of size, location, or type.

Most attacks are basic in nature, the digital equivalent of a thief trying your front door to see if it is unlocked. Cyber Essentials helps ensure your door is locked shut.

What is Cyber Essentials and why is it important

Cyber Essentials certification is the minimum recognised cybersecurity standard recommended by the UK Government for organisations of all sizes. Developed by experts at the National Cyber Security Centre (NCSC), the certification scheme is aligned with technical controls designed to prevent the most common internet-based cyber threats.

The Five Key Technical Controls

The following technical controls are required to achieve the certification.

- Firewalls & Secure configuration
- Device Unlocking Method
- Security update management including Software updates
- Password-Based Authentication
- Malware protection

The Detail

Our aim is to help organisations achieve certification by providing a hands-on, guided approach tailored to your business size, systems, and operational needs.

Step 1: Discovery Call & Infrastructure Review

We undertake a consultation call to understand your organisation's IT infrastructure and cybersecurity arrangements, including:

- Networks and IT infrastructure
- Wi-Fi connections and wireless security
- BYOD (Bring Your Own Device) controls
- Hardware and software controls
- Firewall controls
- Access permissions and endpoint security
- Malware protection and patch management controls

We will advise you if any of your current systems and processes do not meet the standard's requirements.

Step 2: Self-Assessment Questionnaire Support

We will use the answers provided during the Discovery Call & Infrastructure Review to complete the Self-Assessment Questionnaire (SAQ) on your behalf by interpreting your responses, clarifying technical terminology, and ensuring they are completed accurately. In addition, we will provide a Cyber Security Policy tailored to your organisation.

Step 3: Certification Submission

Once we have all the information, we will use your responses to submit the certification request on your behalf.

Step 4: Follow up

Should there be a need for a follow-up post-submission, once an assessor has reviewed the submission, this will occur within 2 days of receiving the feedback report.

Why Get Cyber Essentials Certified?

The benefits of Cyber Essentials include:

- Gain peace of mind that your organisation is protected against the most common online threats
- Meet key regulatory expectations, including GDPR and the Data Protection Act 2018
- Build customer trust and demonstrate that cybersecurity is taken seriously
- Open doors to government and public-sector contracts where certification is often mandatory, leading to enhanced opportunities for new business and supplier relationships
- Build a foundation for a stronger cybersecurity strategy, giving you better visibility into your current cybersecurity framework

The Price

The Services is offered at a fixed price of £2000 + VAT.

In the unlikely event that additional work is required beyond the scope of the works set out above, we will notify you at the discovery phase.

Get In Touch

For more information about our compliance services, you can;

Email: info@regulationandcomplianceoffice.co.uk

Call: [0203 985 8550](tel:02039858550)

Visit our website: regulationandcomplianceoffice.co.uk

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